

Addendum #3

Request for Qualifications for Community Partners 2023

Issue Date: Tuesday, October 25, 2022

Bids Due: Thursday, November 3, 2022 at 1:00PM

1. Regarding this RFQ, Perfection Learning is a publishing company that offers academic materials such as Advanced Placement, English/Language Arts, Electives, and more. We don't offer a full scope of services such as hire and train teachers, but we do offer the academic components. Is this an RFP we can apply for, or is this more for companies that provide all services?

This RFQ is seeking proposals that can provide a variety of programmatic Services. We are not looking to buy academic materials with this RFQ.

2. What time period does this RFQ cover? The Notice to Vendors/General Terms cites an end date of June 30, 2023 (#20) but later in the RFQ, under Scope of Services / A: Services, the RFQ asks respondents to describe their model for summer activities (#4). Clarifications is needed to scope out the services and to provide a budget.

This RFQ covers 2023 with the potential of option years based on funding and services needed. We typically contract for summer programming prior to the start of any program. The RFQ would fall under that timeframe.

3. If a vendor submits two types of Academic Supports within the RFQ, will they be scored separately during the selection process? Are we able to qualify for one or do we *have* to qualify for both to be considered??

We strongly recommend that the vendor submits one program describing multiple supports.

4. On the cover sheet there is “Type of Entity”: For Profit (please attach documentation), Non-profit. It doesn’t say for the non-profit to attach documentation, but I would assume that is the intent. If that’s the case it would be the 501 c 3 IRS form, I would assume. Also, does it count in the 21 pages?

Yes, that was the intent. No, the IRS form does not count in 21 pages

5. The RFQ actually asks twice for organization charts – one on the check list for the organization and one under “staffing” for the program – can these be two separate charts, or do they have to be in one document? Also, does the chart or charts count in the 21-page limit?

One chart is sufficient and it does count as 1 page of your 21-page limit

6. By 2023, is the PPSD referencing the PPSD school year beginning July 1, 2023 or the calendar year beginning January 1, 2023?

If an organization meets the minimum threshold score of 75, the master list will be available to principals starting in January of 2023

7. #9 - for the 18 years I’ve been teaching my Life Skills program at Hope High (2003 – 2021) and 1 year at East Providence High School (2021-2002), I have done so as a community volunteer, i.e. not a company nor non-profit; no compensation, just volunteer my time. The money I raised for the program are all made out to the school and, on the advice of the administration in both schools, resides in a separate school account earmarked for my Life Skills program (at Hope, Advisory). Presently, I have \$20,000 at Hope High and approximately \$4,000 at East Providence. **Because of the volunteer status, am I still able to apply for consideration OR must I set up a 501C nonprofit or for profit company?**

Yes, you can apply for consideration.

8. #12 – construction – **will PPSD provide funds for a new web site for the teaching of the program?**

This RFQ is seeking proposals that can provide a variety of programmatic Services. We are not looking to construct a website for an organization with this RFQ. If developing/designing a website is part of the curriculum, that information should be included in the cost information section.

9. #17 - **as such, is a ‘certificate of insurance’ still necessary?**

PPSD asks all partners to have a certificate of insurance on file if the program is offered in one of our schools.

10. #25 – ‘products produced’ - if I am able to continue to teach my Life Skills program in Providence, will the **products I produce(d) for the class**, i.e. books, power points, videos, etc, **be the sole property of Stephen Cronin?**

Yes

11. What is the turn around on payments?

The time period of payments will be determined during the contract negotiations and will be written in the contract. Please note that being on a master list of community partners does not guarantee a contract with PPCSD.

12. What are the data collection needs?

Data collection is dependent on scope of work detailed and agreed upon metrics.

13. Are these going to be similar to partnerships we have had in the past through a RFP process? Ex. Reports, Invoices and we have experienced late return in payments in the past

All contracts are required to submit an invoice and impact reports. The time period of reports and invoices will be determined during the contract negotiations and will be written in the contract. Please note that being on a master list of qualified community partners does not guarantee a contract with PPCSD.

14. We have a few ideas aligned to the Providence Turnaround Action Plan that we would like to propose; should we write them up as separate proposals, or combine them into one submission?

We strongly recommend that the vendor submits one proposal describing multiple supports.

15. Are we able to submit joint submissions with another non-profit/community organization?

No, this RFQ is to learn more about each organization individually. We are looking to learn about what you do and how you do it.

16. Can we propose working in a specific school or with a specific program within a school?

No, the goal of this RFQ is to create a master list of organizations that all schools can use.